

Official Rules
April 2017 Contest | Yuletide Office Solutions
OFFICIAL CONTEST RULES

Last Updated on 4/11/17 at 1:47 PM EDT

NO PURCHASE OR PAYMENT OF ANY KIND IS NECESSARY TO
ENTER OR WIN THESE AWARDS.

A purchase will not improve chances of winning.

CONSUMER DISCLOSURE: You have not yet won.

PARTICIPANTS MUST BE AT LEAST 18 YEARS OLD AS OF THE DATE OF ENTRY AND MUST
BE A LEGAL U.S. RESIDENT RESIDING WITHIN 25 MILES OF MEMPHIS. ANYONE WHO
RESIDES OUTSIDE OF THE MEMPHIS AREA IS NOT ELIGIBLE TO WIN.

*By entering this Promotion (contest/drawing), you accept and agree to be
bound by these Official Rules. Any violation of these rules, at Sponsor's discretion,
may result in disqualification.*

1. TO ENTER: Tell us on Facebook about the most helpful thing your administrative professional has done. With your comment, you'll be entered for a chance to win a \$100 gift card to Folk's Folly Steakhouse in Memphis.

Contest ends 4/25/17 at 11:59 p.m. CDT. A winner will be select on or around 4/26.

2. ELIGIBILITY: The Drawing is open to legal residents of the United States. The following persons are not eligible to enter the Drawing:

- Employees and officers of any organizations directly involved with this promotion, including any co-sponsor of the Drawing (a).
- Employees of Yuletide, its affiliates and subsidiaries (b).
- Immediate family members and persons living in the same household as the persons identified in (a) and (b) above.

Yuletide reserves the right, at its sole discretion, to disqualify any entry if it concludes that the entrant has tampered with the entry process or the operation of the Drawing or has acted in violation of these Official Rules or any applicable state, federal, or local laws or regulations.

3.LIMIT: One entry per person. No person can win more than once. There will be one grand prize winner.

Multiple entries that are submitted multiple times by the same Facebook user may be counted as spam and may be removed or will not count in drawing, per Yuletide's discretion.

4.PRIZE AWARD: There will be a total of one (1) prize awarded. The prize will be one (1) \$100 gift card to Folk's Folly in Memphis.

5.OWNERSHIP AND LICENSE. All entries become property of Yuletide. Yuletide is free to use entries as they please such as in marketing materials. Yuletide is also free to use entrants' names as they choose. Sponsor and/or others authorized by the Sponsor shall have the right to edit, adapt, and modify the Submission.

Yuletide reserves the right to edit contest entries any which way they choose for use in marketing materials, ie. grammar and shortening entries to fit on an image for social media use.

6. WINNER NOTIFICATION:

- Prize winner will be selected by the Yuletide Marketing Team.
- Winners will all be contacted and announced on or about 4/26/17. Winners will be contacted via Facebook.
- *Should the winner not respond to claim prize in 5 business days, from the date initial contact was made, Yuletide reserves the right to choose another winner(s); thus, the first winner(s) who did not respond in the 5 business days, forfeits their prizes.*

In addition, failure to comply with any rule, regulation or limitation will result in the forfeiture of the prize, in whole or in part.

Yuletide is not responsible for failed communications to reach winners such as emails being sent to spam folders, emails not going through, or calls/voicemails being reached to notify winner(s).

7.NO PRIZE TRANSFER OR SUBSTITUTION. No prize or any portion thereof is transferable or redeemable for cash. Any portion of the prize that is not used is forfeited. No substitutions for prize except by at the sole discretion of the Sponsor.

8. GENERAL CONDITIONS: The Drawing will be governed, construed and interpreted under the laws of the United States. By entering this Drawing, participants agree to be bound by these Official Rules and the decisions of Yuletide on all matters relating to the

Drawing. When entered into the drawing, all entrants' consent to the use or reproduction, in any format or media, of their names, addresses, likeness, and any statements they make in connection with the Drawing or about Yuletide without additional compensation, except where prohibited by law.

9. LIMITATIONS OF LIABILITY:

By entering the contest/drawing:

- Each participant agrees to release Yuletide and its respective affiliates or social media channels that Yuletide uses to promote awareness of this award including, but not limited to Facebook, LinkedIn, etc.– any and all channels where this award may be promoted with or without the knowledge of Yuletide products, parents and subsidiaries, and their respective employees, agents, and representatives (collectively, "Entities") from any and all liability, claims, or actions of any kind whatsoever for injuries, damages, or losses to person or property that may be sustained in connection with the receipt, ownership, or use of a prize or with participation in this Drawing.
- Each participant acknowledges that this promotion is in no way administered, sponsored or endorsed by, or associated with, any social media channel including, but not limited to, Facebook or LinkedIn and that information is being provided directly to Yuletide and not any social media channel including, but not limited to, Facebook or LinkedIn.
- By entering this contest/drawing, entrants agree that no claim relating to such injuries, damages, or losses shall be asserted against any of the Entities.
- Entrants agree that none of the Entities shall be liable for any injury or damage to any person's computer hardware, software, or peripherals utilized in participating in the contest/drawing.
- None of the Entities are responsible for technical, hardware, software, or other communication failures of any kind, whether caused by any of the Entities, users, or by any equipment, programming, or other cause, whether or not such failures limit an entrant's ability to participate in the contest/drawing.
- If for any reason (including infection by computer virus, bugs, tampering, unauthorized intervention, fraud, technical failures, or any other cause that corrupts or affects the administration, security, fairness, integrity, or proper conduct of this Drawing), the Drawing is not capable of being conducted as described in these Official Rules, Yuletide shall have the right, at its sole discretion, to cancel, terminate, modify, or suspend the Drawing.

10. DISCLAIMERS: Sponsor not responsible for entries that are lost, late, misdirected, incorrect, garbled, or incompletely received, for any reason, including by reason of hardware, software, browser, or network failure, malfunction, congestion, or incompatibility at Sponsor's servers or elsewhere. Sponsor, in its sole discretion, reserves the right to disqualify any person tampering with the entry/voting process, the operation of the Drawing, the operation of the web site or who has acted in violation of

these Official Rules or any applicable state, federal, or local laws or regulations, is acting in an unsportsmanlike or disruptive manner, or with intent to annoy, abuse, threaten, or harass any other person or otherwise attempting to undermine the legitimate operation of the Promotion. Use of bots or other automated process to enter/vote is prohibited and may result in disqualification at the sole discretion of Sponsor. Sponsor further reserves the right to cancel, terminate or modify the Promotion if it is not capable of completion as planned, including by reason of infection by computer virus, bugs, tampering, unauthorized intervention, force majeure or technical failures of any sort. Sponsor Entities are not responsible for errors in the administration or fulfillment of this Promotion, including without limitation mechanical, human, printing, distribution or production errors, and may cancel, terminate or modify this Promotion based upon such error at its sole discretion without liability. In no event will Sponsor be responsible for awarding more than the number of prizes specified in these rules. In the event this Promotion is cancelled or terminated, pursuant to subparagraph or Sponsor, in its sole discretion, may elect to hold a random drawing from among all eligible entries received up to the date of discontinuance for any or all of the prizes offered herein. SPONSOR ENTITIES MAKE NO WARRANTIES, REPRESENTATIONS OR GUARANTEES, EXPRESS OR IMPLIED, IN FACT OR IN LAW, AS REGARDS THIS PROMOTION OR THE MERCHANTABILITY, QUALITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING ANY PRIZE OR ANY COMPONENT OF ANY PRIZE. CAUTION: ANY ATTEMPT BY AN ENTRANT, NOMINATOR OR NOMINEE TO DELIBERATELY DAMAGE THE WEBSITE OR UNDERMINE THE LEGITIMATE OPERATION OF THIS PROMOTION MAY BE A VIOLATION OF CRIMINAL AND/OR CIVIL LAWS, AND SHOULD SUCH AN ATTEMPT BE MADE, YULETIDE AND ITS AGENTS RESERVE THE RIGHT TO PROSECUTE SUCH PERSON AND/SEEK REMEDIES AND DAMAGES (INCLUDING WITHOUT LIMITATION ATTORNEYS' FEES) FROM ANY SUCH PERSON TO THE FULLEST EXTENT OF THE LAW, INCLUDING CRIMINAL PROSECUTION.

The value(s) of the prize(s) set forth above represent Sponsor's good faith determination of the approximate retail value(s) thereof; the actual fair market value(s) as ultimately determined by Sponsor are final and binding and cannot be challenged or appealed. In the event the stated approximate retail value(s) of a prize is more than the actual fair market value of that prize, the difference will not be awarded in cash or otherwise. No substitution or compensation will be given for any portion of the prize that is not used.

The contest/drawing and all accompanying materials are Copyright © 2017 Yuletide.